

# Summary of Bylaw amendments

## For Approval at October 21<sup>st</sup> 2018 Parish Assembly

The Parish Council has endorsed the proposed changes that will be voted on at our Parish Assembly meeting on October 21<sup>st</sup> 2018. The following table summarizes all of our current bylaws along with the proposed action of either changing or eliminating a section or adding a new section. A detailed document that includes the Uniform Parish Regulation (UPR) articles referenced is available at our Holy Trinity Web Site, [www.holytrinity.ok.goarch.org](http://www.holytrinity.ok.goarch.org). Click on **News** in the title or you can go directly to this link: <http://holytrinity.ok.goarch.org/assets/files/By%20Law%20Review%20Details.pdf>. If you have questions, want a copy of the bylaws or UPRs or have trouble downloading the detailed document, please contact Fr George.

References the current bylaw article number

References the proposed bylaw article number

Article Heading

Current Section number

Proposed Section number

Proposed Action

Section Description

Brief description along with relevant UPR articles and sections where applicable

Old Article	New Article	Heading	Old Section	New Section	Action	Subject	Comment
I	I	Name and Governance	Title 1 2 3	Title 1 Preamble N.A.	Change Change Change Eliminate	Name Name Governance Cross Reference	From "The Greek Orthodox Church of the Holy Trinity of Tulsa Oklahoma Inc." to "Holy Trinity Greek Orthodox Church of Tulsa, Oklahoma, Inc." From "The Greek Orthodox Church of the Holy Trinity of Tulsa Oklahoma Inc." to "Holy Trinity Greek Orthodox Church of Tulsa, Oklahoma, Inc." Replaced this with a preamble stating our bylaws are consistent and an extension of the UPR. Will move this to the top under the title Current bylaws have terms like "Corporation, General Assembly, Board of Trustees". Replacing with Parish, Parish Assembly and Parish Council.
II	N.A.	Purpose	1 2	N.A. N.A.	Eliminate Eliminate	Church Purpose Ecclesiastical Hierarchy	Refer to Article 15, Section 1 & 2 Refer to UPR Article 15, Section 3 & 4
III	N.A.	Membership	1 2	N.A. N.A.	Eliminate Eliminate	Membership Rules Election Participation	Refer to UPR Article 18, Section 1, 2, 3 Refer to UPR Article 18, Section 5
IV	II	Parish Council and Officers	1 2 3 4 5 6 7 8 9 A 9 B 9 C 9 D 9 E N.A. 10 11 12 13 14	1 N.A. N.A. 2 N.A. N.A. 3 4 N.A. 5 A 5 B 5 C N.A. 5 D N.A. 5 E N.A. N.A.	Change Eliminate Eliminate Change Eliminate Eliminate Change Change Eliminate Retain Change Retain Eliminate Add Eliminate Change Eliminate Eliminate Eliminate	Parish Council numbers Parish Council Elections PC vacancies PC Nominations/Elections Timing of Oath of Office Election of PC Officers PC Officer Duties VP Duties Corporate funds Check signing Treasure Reports Finance Committee Clerical Help Authorization to pay bills Surety Bond PC Secretary duties Delegation of Duties Absence from 3 meetings Bylaws	Eliminated language on eligibility and elections that is UPR Article 25 Refer to UPR Article 25, Section 1 Refer to UPR Article 24, Section 7 Eliminated language already in UPR Article 25 Section 1 for election calendar timing. Included a cut off time of 1:30pm. Refer to UPR Article 26, Section 3 Refer to UPR Article 24, Section 2 and Article 27, Section 1, 2 & 3. Bylaw limits President to 6 consecutive year and UPR to 3 consecutive years Cleaned up language to replace "CEO", "Corporation" to "PC President" and "Parish" respectively. Improved this section as it relates to serving as the Chair of the Festival executive committee Refer to UPR Article 34, section 1 This section specifically states that the Treasure and President or VP will sign all checks, drafts, warrants, etc. Changed from quarterly to month reports Treasurer will call regular finance committee meetings and name members to that committee Eliminate due to the common sense rule. If clerical help is not available, the officer must perform that work. This authorizes the Treasure to pay all normally recurring bills as approved in the Annual Parish Budget. Refers to a surety bond. Not in UPR but we never do it. Eliminated "corporation" and references to conducting correspondence, holder of official seal and keeping a registry of names. Refer to UPR Article 29, Section 1, clause B Refer to UPR Article 24, Section 6 Refer to UPR Article 21, Section 1

Old Article	New Article	Heading	Old Section	New Section	Action	Subject	Comment
V	III	Committees	1 N.A. 2 3 4 5 6 7 8 9 N.A. N.A. N.A.	N.A. 1 2 3 4 N.A. 5 N.A. 6 N.A. 7 8 9	Eliminate Add Change Change Change Eliminate Change Eliminate Change Eliminate Add Add Add	Audit Committee leaders Finance Committee Maintenance Church Services Board of Elections Long Range Planning Priest as ex-officio Festival Committee Publicity Committee Stewardship Committee Youth Committee Fund Raising Committee	Refer to UPR Article 33, Section 1, 2 and 3 Add mechanism for the Parish Council to appoint committee leaders at their 2 <sup>nd</sup> meeting of the year following PC Officer elections. Changed to reflect what the finance committee does (prepare budget) and deleted what they do not do (collect pledges). Replaced "corporation" with "parish" Eliminate the requirement for this committee to purchase candles Refer to UPR Article 32, Section 1, 2 and 3 Eliminated the startup requirement since this committee exists. Refer to UPR Article 19, Seciton1 Changed the budget due date from March 31 <sup>st</sup> to May 31 <sup>st</sup> Not used This addition codified the Stewardship committee that we normally have as a Standing Committee This addition reflects the importance of our Youth by adding it as a Standing Committee This important committee reflects our growth opportunities
VI	N.A.	Clerks and Employees	1	N.A.	Eliminate	Clerks & Employees	Refer to UPR Article 29 section 2 & 3
VII	IV	Funds and Endowments	1 2 3 4 5 & 6	N.A. N.A. 1 2 N.A.	Eliminate Eliminate Change Change Eliminate	Church Building Real Estate Donations Monies Real Property	Refer to UPR Article 16, Section 3A and 3B Refer to UPR Article 16, Section 3A and 3B Merged Section 3A & and Section 3B to make this section more readable. Also, inserted language that the PC must accept special donations. Changed Corporation to Parish and added EFT. Also streamlined by eliminating duplication with Bylaw Article IV, Section 9. Refer to UPR Article 16 Section 3 (eliminated 75% of PC requirement and only retained 2/3 <sup>rd</sup> rule of PA)
VIII	V	Meetings and Quorums	1 & 2 3 4 5 & 6 7 8 9 10	N.A. N.A. N.A. N.A. N.A. N.A. 1 N.A.	Eliminate Eliminate Eliminate Eliminate Eliminate Eliminate Change Eliminate	Parish Assemblies Budget timing 10-day written notice Special Parish Assemblies Parish Council meetings PC Special meetings Parish Assembly Quorum Parish Council Quorum	Refer to UPR Article 31 Section 6 Refer to UPR Article 34 Section 3 Refer to UPR Article 31 Section 2 Refer to UPR Article 31 Section 7 Refer to UPR Article 28 Section 1 Refer to UPR Article 28 Section 1 Changed "Corporation" to "Parish" and removed reference to a nominal number. Refer to UPR Article 28 Section 2
IX	VI	Amendments	1	1	Change	Amendments	Changed "Corporation" to "Parish"
X	VII	Building Fund	All 1 2 2 3 4	ALL N.A. 1 A 2 1 B N.A.	Change Eliminate Change Add Change Eliminate	Heading Accept donations Expenditures Expenditures Assets Reports	Change heading from Building Fund to Restricted Funds to make this section applicable to all restricted funds. See Proposed Bylaw, Article VII, Section 3. All donations made for a specific purpose must be used for that purpose. Building Fund expenditures only need 2/3 Parish Assembly approval. Eliminated PC majority as a requirement so decision is based only on PA. Disbursement request for all other restricted funds shall be brought before the Parish Council. As this section also related to the Building Fund, number as "Section 1 B". Also see Proposed Bylaw, Article VII, Section 4 Treasurer is obligated to present financial information at each PC meeting and the annual Parish Assembly meetings.
XI	VIII	Budget	1	1	Change	Budget	Eliminated qualification pertaining to the festival. If any line item will be exceed the budget by \$5,000, must call a PA to approve in advance.
XII	V	Internet Guidelines	All 1 2 3 4 5 6	All 10 A N.A. 10 B 10 C 10 D N.A.	Change Change Eliminate Change Change Change Eliminate	Title Head Webmaster Compliance Control Approval Use Emails	"Internet Policy, Guidelines, Head Webmaster and Webmaster" to an Article V Standing Committee "Internet and Other Communication (IOC)". Changed this section to describe the duties and responsibilities of the IT committee This is addressed in the proposed Bylaw Article V Section 7 A. Changed to allow for the IT leader to administer the list server. Changed Webmaster to IT committee Changed name to reflect UPR naming convention Addressed in Article V Section 7 A.
N.A.	N.A.	Chronicle of Executive Officers			Eliminate	List of Officers	Recommend we include this information in a separate format so we don't have to amend the bylaws annually.